



Bulkington Parish Council
Wiltshire

Parish Clerk - Mrs. Tekla Hicks
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Minutes of Bulkington Parish Council General Meeting held on Wednesday 20th February 2024 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire (temporarily moved to The Well as hall unavailable).

Membership: Councillors P Oakey (Chair), A Grabham (Vice-Chair), C Haslam, A Breach, J Anderson-Hill, A Howard-Evans.

Present: Councillors P Oakey (Chair), A Breach, J Anderson-Hill, A Howard-Evans

Member of Public (MOPs) x 2

Proper Officer: T Hicks

MINUTES

No.	Item	Action
1.	Apologies To receive and accept apologies for those unable to attend. Apologies sent by Cllrs Grabham and Haslam - Accepted	
2.	Public Participation (i) To enable members of the public to address the Council regarding any item on the agenda. MOPs in attendance to discuss the planning application at 7a. (ii) To receive any petitions or deputations. None	
3.	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.	
4.	Minutes of the previous meeting To approve as a correct record the minutes of the Parish Council meeting held on 10 th January 2024. Approved without amendment.	
5.	Reports from: (i) To receive an update from the Unitary Councillor – Cllr Reay sent report in absentia regarding the Wilts Council budget, community and social needs plans and Devizes Area Board meeting on 25 th Feb 24. (ii) To receive an update from the Chair of the meeting <ul style="list-style-type: none"> Defib is in good order. Plan to offer training for residents later in the year. Clerk to arrange. 	Clerk
6.	Matters arising from previous meetings: (i) Update on the drop curbs that were planned for August 23 from Traffic Engineering Manager Gareth Rogers. No update yet. C/f. (ii) Newsletter progress update. Quarterly. No update yet. C/f. (iii) Update on the bridle Way between the Drove and Mill Lane. Being dealt with. Matter closed for parish council.	Clerk Cllr Anderson-Hill
7.	Planning Matters to discuss: (a)(i) PL-2024-00726 Mill House, Bulkington, SN10 1SP. Householder	

	permission sought for extension and remodelling of dwelling. Comments by 28/02/2024. Approved.	Clerk
	(b) To note the BPC Planning Schedule at 14 Feb 24. Noted.	
8.	Maintenance to include items as below:- <ul style="list-style-type: none"> (i) Parish Steward – Consideration of jobs for next visit – Send Parish Steward task request form to Chair. (ii) Maintenance Log – <ul style="list-style-type: none"> a) Report moss issue to Parish Steward b) Ditch and gully clearing issues – write to land owners (iii) Playground Update –To ratify purchase of playground equipment as previously agreed via email. Ratified Playdale purchase invoice. Send copy to donor. (iv) To note - The Discretionary Gully Service – Noted and agreed to send return to Clerk asap. (v) To note - BKVC 2024 – initial information – Noted and agreed to enter. 	Chair Clerk/Chair Clerk/Chair Clerk Chair/Cllr Breach
9.	Finance <ul style="list-style-type: none"> (i) To agree and approve BPC January banking financial statements with accounts listed up to and including 31st January 2024 along with financial summary sheet - Approved (ii) To agree and approve Invoices and Payments: Approved <ul style="list-style-type: none"> (a) Clerk's expenses of purchase of website domain £66 (b) Clerk's salary Feb 24 (c) To ratify payment of Playdale invoice £3,310.96. Ratified. (iii) To agree and approve change of bank mandate to Clerk and Chair as signatories, and for Cllr Haslam, Cllr Grabham as full signatories. To remove old existing signatories. Agreed and approved. (iv) To agree and approve additional insurance of new assets. Agreed to pay Community First Invoice £98.84. Approved. 	 Clerk Clerk Clerk
10.	Governance <ul style="list-style-type: none"> (i) To approve draft policies, adoption and review dates as follows:- <ul style="list-style-type: none"> (a) Policy list and review dates - Updated (b) Code of Conduct - April (c) Community Resilience Plan - March (d) Document Retention & Publication Policy - May (e) Donation Policy - March (f) Financial Regulations Policy – Approved & Adopted (g) Financial Regulations Annex 2 – Approved & Adopted (h) Financial Risk Assessment – Approved & Adopted (i) Freedom of Information Policy – Approved & Adopted (j) Privacy Notice - June (k) Standing Orders – Approved & Adopted (l) Donation Application - March Agreed to adopt and approve as above (ii) To consider and discuss signing up for the NALC Civility & Respect Charter. For details see here. Agreed. 	 Clerk Clerk
11.	Correspondence <ul style="list-style-type: none"> (i) Wiltshire Police update previously sent to Cllrs on 14 Feb 24 	

	(ii) Emergency Hub Contact	
12.	Confirmation of date of next meeting: Wednesday 13 th March 2024	
13.	To close the meeting – 8.35pm	

For the supporting documentation, please scan



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